

To the Parent/Guardians:

In order to attend GCISD schools, children must physically reside within GCISD. Parents/legal guardians of children must either:

- A. Verifiably own or lease a residence within Grapevine-Colleyville ISD
- OR
- B. Verifiably reside with a resident of Grapevine-Colleyville ISD under a lawful order of the court, such as an executed Legal Power of Attorney.

When a student's residence is no longer within GCISD, he/she ceases to be enrolled in Grapevine-Colleyville ISD and must transfer to the school district serving his/her new residence.

Texas Education Code §25.001 authorizes Texas school districts to obtain evidence that a person is eligible to attend the public schools of the district at the time of enrollment. To be eligible for continued enrollment in the Grapevine-Colleyville ISD, the parent or guardian must show proof of District residency at the time of enrollment. Failure to comply with this requirement will result in the immediate initiation of procedures to exclude students from enrollment [GCISD Board Policy FD(LEGAL)].

To comply with residency requirements, the parent or guardian of a student **MUST** provide the following documents at the time of registration; school of attendance an original of two of the following documents showing name and verifiable current address. For students residing with another family, the student's parent and the person with whom the student resides must come to the assigned campus to complete either an **Affidavit of Residency** and/or **Special Power of Attorney**. The person with whom they reside must show two of the following documents as proof of residency.

Must provide at least one of the following:

- Executed lease
- Deed of Sale
- Tax Statement

Must provide at least one of the following:

- Current utility bill in your name
- Current Texas Driver's License with current residential address
- Approved In-District or Employment Related Transfer Agreement
- Other proof of residency at address (please specify and attach a copy)

Falsification of any information or documents relative to this verification procedure will result in denial of enrollment.