

**Campus Excellence Committee
Minutes
March 11, 2008**

Members Present: Cody Spielmann, Kim Ray, Sheila Barbian, Kathy Bonds, Suzanne Henley, Dara Williams-Rossi, Magdalena Malanowski, Lori Comiskey, David Halvorson, Darin Hamilton, Daniel Mungra, Kari Novotny

Members Absent: Bruce Rosenstiel, Janie Dominquez

Guests: Sean Woods, Asusena Reseudiz

February minutes were submitted and approved.

Principal's Report

Cody Spielmann explained the TAKS Reading testing process for third and fifth grade which took place the week of March 3rd, along with the fourth grade Writing TAKS. Explanation of SSI and tutoring strategies used to target struggling students prior to the testing date were presented. Reading scores will arrive during Spring Break, writing scores will be reported in May. During the month of April, 5th grade will take the TAKS Math and Science tests, and 4th grade will take the TAKS Reading and Math tests, and 3rd grade Math.

Mrs. Spielmann reported the latest Science benchmarks results: 80% passing monolingual, 63% passing Spanish. Earth Science was the lowest area, but that area has not been taught as of this date.

Open House will be March 13th and the Dad's Club will host a spaghetti dinner that evening.

Current student enrollment at Timberline is 676 students

Campus Improvement Plan Update: Performance objectives were presented and discussed, along with a Campus Plan Progress Report. Following suggestions were made: INOVA Framework shared with CEC, develop a procedure for faculty and administration to give feedback to CEC after visiting other campuses (Currently, faculty and administration give feedback to administration and team.), communicate CIP tidbits and updates throughout the year, view a completed Title I document from another campus, obtain an electronic version of the planning document, check off objectives as they are completed and request John Doughney to attend a CEC meeting to address questions and concerns regarding the CIP process.

Next CIP Planning Date: April 14, 2008

Groups will have all of their needed documentation present for the meeting. An updated report of current CIP will be available to assist in the writing of the new CIP.

Committee Updates

Communications Sub Committee Report (Lori Comiskey): Minutes from the committee's report were presented and discussed.

Highlights included:

Flow of calendar communication – Lori passed out the information flow for the 4 calendars and advised that the information starts with Cody's calendar and if updates to this calendar are not passed down manually thru email, Teacher Lead meetings or Faculty meetings the other 3 calendars will be out of sync. It was also noted that there is specific timing that information is pulled from the other 3 calendars and if the information is not updated from Cody's calendar prior to pulling the information the information will be out of sync. No further action will be taken on this by the sub-committee.

Create more opportunities for parents to communicate with administration by putting a question/suggestion/concerns box in the entryway allowing parents to submit items anonymously. Provide a questions/suggestions/concerns email box on the TES website. Cody has approved this item and the committee will move forward on changes to the website and obtaining the feedback box

New Business

Sean Woods (Guest) urged the committee to make sure things are documented correctly and to "follow up with progress that has been made."

Mr. Woods noted that Town Hall Meetings & Home Visits (Apartment Communities) were noted in the current CIP, and yet none have taken place. Cody Spielmann noted that parents have the opportunity to attend "Coffee with Cody" once a month which provides a smaller setting for parents to address their issues. Different times are being offered to give all parents an opportunity to attend these meetings. Mrs. Spielmann also noted that she has an "Open Door Policy" to all parents who would like to meet with her to address their concerns or questions on a more personal level.

The meeting was adjourned at 7:25 so that Mrs. Spielmann and Ms. Ray could attend a parent meeting held at a local apartment complex in the Timberline attendance zone.

Date of next meeting will be April 10, 2008.

Minutes submitted by Kathy Bonds

